

2008 COESRA Membership Fees & Application Information

General Membership (see application instructions below) **\$250.00**

- available to companies that wants both General (COESRA & ESM) and Associate (COESRA) memberships. **IMPORTANT! - Products and Services can be marketed to individuals/companies of the Central Ohio Employee Services & Recreation Association (COESRA) membership only!**

Includes membership in ESM National and the Central Ohio Employee Services & Recreation Association Chapter. Reduced COESRA Associate (Vendor) membership fee for being a National ESM / COESRA General member. Membership includes one representative for ESM / COESRA and a second representative for COESRA only.

Associate (Vendor) Membership (see application instructions below) **\$250.00**

- available to companies that wants both General (COESRA & ESM) and Associate (COESRA) memberships. **IMPORTANT! - Products and Services can be marketed to individuals/companies of the Central Ohio Employee Services & Recreation Association (COESRA) membership only!**

Includes membership in ESM National and the Central Ohio Employee Services & Recreation Association Chapter. Reduced COESRA Associate (Vendor) membership fee for being a National ESM / COESRA General member. Membership includes one representative for ESM / COESRA and a second representative for COESRA only.

Dual Membership (see application instructions below) **\$425.00**

- available to companies that want both General (COESRA & ESM) and Associate (COESRA local vendor) memberships. **IMPORTANT! - Products and Services can be marketed to individuals/companies of the Central Ohio Employee Services & Recreation Association (COESRA) membership only!**

Includes membership in ESM National and the Central Ohio Employee Services & Recreation Association Chapter. Reduced COESRA Associate (Vendor) membership fee for being a National ESM / COESRA General member. Membership includes one representative for ESM / COESRA and a second representative for COESRA only.

National Associate (Vendor) Membership **\$200.00**

- for an ESM Associate member who has paid fees to become a member of ESM National and wants to join COESRA locally.

Reduced COESRA Associate (Vendor) membership fee for being a National ESM Associate (Vendor) member. COESRA application must be submitted.

Community Service Membership (see application instructions below) **\$50.00**

- for organizations that want Central Ohio Employee Services & Recreation Association (COESRA) Chapter membership only. Does not include the benefits of an ESM membership.

Charity and/or COESRA Board approved nonprofit organization. Membership includes two representatives for COESRA only. The organization has no COESRA voting rights.

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Individual Membership (see application instructions below)

\$24.00

- available to individuals that wish to have access to the COESRA Discount Program.

Central Ohio Employee Services & Recreation Association (COESRA) Chapter membership only. Does not include the benefits of a National Membership. Membership provides for a single COESRA card with all of the discount and service privileges of a COESRA card. There are no other representative privileges. Individuals have no COESRA voting rights.

APPLYING FOR A MEMBERSHIP

Members joining *for less than a full calendar year* can either pay the current full calendar year fee, or if the membership application is after July 1 of the current year, they can pay half of the that year's fee plus the next year's fee. Example - General or Vendor membership - January through June = \$250.00; Prorated General or Vendor membership July through December = \$375.00. This will ensure membership through December of the following year.

First time members joining November-December can pay for the following year and get these two months for FREE.

To view and print an appropriate membership application left click on the desired membership type. You must have Adobe Reader to view and print any applications.

Make sure the application is completely filled out. Incomplete applications could be returned for additional information and delay the activation of your membership for as much as one month.

99% of the communication and information sharing is electronic. The benefits of membership will be severely diminished for those without a computer and an internet connection. It is highly recommended that at least one of the Reps have an e-mail address. The member company directory is distributed as a MS Excel file and in Adobe PDF file formats to the COESRA representatives only. Member companies and their employees should also have the capability for viewing MS word documents, .pdf files, and .jpg or .gif graphic files.

General Membership

Applications for a General Membership along with your dues payment are to be submitted to ESM National following the instructions on the application.

ESM National will accept credit card payments

If you have any questions while completing the application please contact COESRA for assistance. The information provided on the application will be published in the member directory and the answers to the questions will be used to create a guide for the Vendor Reps when marketing their product/service to your company.

It is recommended that applicants send a **copy** of their completed application to COESRA at P.O. Box 70, Columbus, OH 43125, or FAX to 614-388-5753, to speed the membership implementation process. Be sure to black out any credit card information on the copy and write the date that the original was sent to ESM. At a minimum an e-mail should be sent to COESRA at info@coesra.org to alert us to watch for Notification from ESM pertaining to your membership.

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Vendor Membership

Applications for a Vendor Membership along with your dues payment, and your discount sheet are to be submitted at the same time and sent to COESRA, P.O. Box 70, Columbus, OH 43125, or FAX to 614-388-5753.

The local chapter will accept credit card payments.

All Vendor membership must be reviewed by the Board which meets once a month typically on the third Thursday. All required items must be received before the Board will accept an applicant's membership. Membership can be delayed for up to a month if the application is incomplete or has been filled out incorrectly, or the dues amount is incorrect.

The discount shown on the application must be specific. Statements like "reduced pricing" or "substantial discounts" are not acceptable. Avoid the use of vague terms like "no hassle pricing". The discount offered should be at least as good as can be obtained from you through any other discount/incentive plan that you offer. In other words Vendors are expected to offer better than general public pricing.

Your company details will be added to the Member Directory upon acceptance and prior to the next scheduled release. The directory is updated and reissued on a **monthly basis** typically prior to the end of the first complete week of the month. New member welcome packets and requested number of cards will be sent to the Primary Rep only within the first month of your membership.

Renewal notices will be sent the latter part of October. All renewals are due by December 31 to remain in the COESRA Directory & website. Checks must be received no later than January 31st for a current member to be processed as a renewal. **ANY RENEWING MEMBER who misses the January 31st deadline will be required to apply as a new member and submit a completed application.**

Dual Membership (General AND COESRA Vendor Membership)

Applications for a General Membership along with your dues payment for the General membership are to be submitted to ESM National following the instructions on the application. Applicants must **also** submit an application to COESRA for an Associate Membership along with the **remainder** of the dues payment, and your discount sheet to COESRA.

Follow the directions for both the General AND the Associate (Vendor) Applications. **Please note that there are TWO separate applications and dues payments.**

Community Service Membership

Community Service Members simply need to submit an application and obtain Board acceptance.

Community Service members do not have to reapply every year. Simply confirm your intention by returning the renewal notice with appropriate payment to remain a member. We will continue your membership for another whole year.

If the renewal letter has not been received by January 31st then an application will need to be completed and submitted to reinstate your membership.

Individual Membership

Individual Members simply need to submit an application and obtain Board acceptance. Individual members do not have to reapply every year. Simply confirm your intention by returning the renewal notice with appropriate payment to remain a member. We will continue your membership for another whole year.

If the renewal letter has not been received by January 31st then an application will need to be completed and submitted to reinstate your membership.